

OMNIPARK METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, November 18, 2024

TIME: 11:30 a.m.

LOCATION: CLA Offices
Pikes Peak Conference Room
8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmQ5ZjU5MDMtNjA4OC00Y2QyLTk5NTAtZmQ0Njg4YTl4OTA1%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 985 194 199#

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|----------------------------------|-------------------------------|----------------------------|
| Richard Egitto | President | May, 2027 |
| Hank J. Vanderryst | Secretary/Treasurer | May, 2027 |
| Vacant | Assistant Secretary/Treasurer | May, 2025 |
| Vacant | Assistant Secretary/Treasurer | May, 2025 |
| Vacant | Assistant Secretary/Treasurer | May, 2027 |

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and approve Minutes of the October 21, 2024 Regular Meeting (enclosure).

- F. Consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure).
 - 1. Confirm 2025 meetings dates: Third Monday of each month at 11:30 a.m.
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).

II. FINANCIAL ITEMS

- A. Review and accept the September 30, 2024 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- B. Review and approve the November 2024 Claims and Directors' Fees in the amount of \$54,424.39 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties. Authorize CLA to sign MLC.
- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.

III. LANDSCAPE MAINTENANCE ISSUES

- A. Review BrightView November 2024 Landscape Maintenance Status Report (enclosures).
- B. Review and consider approval of 2025 Proposed Landscape Budget (enclosure).
- C. Review and discuss pond cleanup (to be distributed).

IV. MANAGER ITEMS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- B. Review and consider adoption of Resolution Excluding Worker's Compensation for 2025 (enclosure).

- C. Consider authorization of renewing membership in the Special District Association for 2025.
- D. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).
- E. Review and consider approval of CLA Statements of Work for 2025 (enclosures).

V. ENGINEER ITEMS

VI. LEGAL MATTERS – ATTORNEY REPORT

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all task required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).
- C. Discussion regarding apartment complex within District boundaries.

VII. DIRECTORS’ ITEMS

VIII. OTHER BUSINESS

- A. Consider need for December 16, 2024 regular meeting at 11:30 a.m.

IX. ADJOURNMENT

The next regular meeting is scheduled for December 16, 2024 at 11:30 a.m.