

OMNIPARK METROPOLITAN DISTRICT

8390 E. CRESENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
303-779-5710 (O) 303-779-0348 (F)
www.omniparkmd.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, February 19, 2024
TIME: 11:30 a.m.
LOCATION: CLA Offices
Pikes Peak Conference Room
8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111

You can attend the meetings in any of the following ways:

1. Online Microsoft Teams Meeting – via link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjQ1NzgxYmUtYWFIYS00ZmE5LWE4MjYtZTVkZDIyMjkzNzJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 211 266 2#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Richard Egitto	President	May 2027
Hank J. Vanderryst	Secretary/Treasurer	May 2027
VACANCY	Assistant Secretary/Treasurer	May 2025
VACANCY	Assistant Secretary/Treasurer	May 2027
VACANCY	Assistant Secretary/Treasurer	May 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.

- D. Public comment.
- E. Review and approve minutes of the January 15, 2024 regular meeting (enclosure).

II. FINANCIAL ITEMS

- A. Review and accept the December 31, 2023 Unaudited Financial Statements (enclosure).
- B. Review and accept the December 31, 2023 Schedule of Cash Position, Updated as of February 13, 2024 (enclosure).
- C. Review and approve February 2024 Claims and Directors' Fees totaling \$17,275.48 (enclosure).

III. LANDSCAPE MAINTENANCE ISSUES

- A. BrightView February 2024 Landscape Maintenance Status Report (enclosure).
- B. Update on pedestrian improvements and survey of Lincoln and Park Meadows Drive (enclosure).
- C. Review and consider proposals for installation of 2024 Holiday Décor (enclosures).

IV. MANAGER ITEMS

- A. Update on survey.

V. ENGINEER ITEMS

- A. Update on booster pump.

VI. LEGAL MATTERS – ATTORNEY REPORT

- A. Detention pond maintenance obligation and ownership.
- B. Title work for corner parcels.

VII. DIRECTORS' ITEMS

VIII. OTHER BUSINESS

- A. Confirm quorum for next meeting – March 18, 2024 at 11:30 a.m.

IX. ADJOURNMENT

The next regular meeting is scheduled for March 18, 2024 at 11:30 a.m.

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
OMNIPARK METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
JANUARY 15, 2024

A regular meeting of the Board of Directors of the OmniPark Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, January 15, 2024, at 11:30 a.m., at the offices of CliftonLarsonAllen LLP (“CLA”), 8390 E. Crescent Pkwy., Suite 300, Greenwood Village, Colorado 80111. This District Board meeting was also available via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Richard Egitto, President
Hank Vanderryst, Secretary/Treasurer

Also, In Attendance Were:

Anna Jones, Rachel Alles, Chelsea Bojewski and Alex Fink;
CliftonLarsonAllen, LLP (“CLA”)
Russ Dykstra, Esq.; Spencer Fane, LLP
Michael Crespino and Leigh Dufresne; BrightView Landscaping (“BrightView”)
John Cotton; ByDesign, LLC

ADMINISTRATIVE MATTERS

Call to Order and Agenda: Director Egitto called the meeting to order at 11:38 a.m. Following review, upon a motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: All required conflicts have been filed.

Quorum, Location of Meeting and Posting of Meeting Notice: A quorum and the location of the meeting were confirmed and verified notice was posted.

Public Comment: None.

Minutes of the December 18, 2023 Regular Meeting: Following review, upon motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote unanimously carried, the Board approved the minutes of the December 18, 2023 regular meeting, as presented.

FINANCIAL MATTERS

Cash Position Schedule as of September 30, 2023, updated January 10, 2024: Mr. Fink reviewed the Schedule of Cash Position with the Board. It was noted that the December 31, 2023 financial statements will be presented at the

RECORD OF PROCEEDINGS

February Board meeting. Following review, upon a motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board accepted the Schedule of Cash Position as of September 30, 2023, updated January 10, 2024, as presented.

January 2024 Claims and Directors' Fees Totaling \$5,449.83: Mr. Fink reviewed the January 2024 Claims and Directors' Fees with the Board. Following review, upon motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board approved the January 2024 Claims and Directors' Fees Totaling \$5,449.83, as presented.

LANDSCAPE MAINTENANCE ISSUES

BrightView January 2024 Landscape Maintenance Status Report: Mr. Crespin reviewed the report with the Board. Director Egitto provided an update regarding discussion on the installation of trees within the eastern border of the District.

Additional Flower Options for Entryway: The Board discussed the prior year's flower options and how they performed. Ms. Dufresne reviewed 2024 options. The Board directed BrightView to choose an option they think would bloom at the proper times to yield color all season long.

Pedestrian Improvements and Survey of Lincoln and Park Meadows Drive: Ms. Jones provided an update to the Board. CLA will continue to coordinate with the City through BrightView on potential improvements. Ms. Jones stated she found a responsive surveyor for the area to determine the property ownership lines. Attorney Dykstra will obtain the title documents. Following discussion, upon a motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board approved engagement of a surveyor, not to exceed \$5,000.00.

Attorney Dykstra noted that BrightView or CLA should be present when the surveyor visits the site.

Removal of Holiday Decor: Mr. Crespin reviewed with the Board. He will provide a discounted proposal for installation for 2024 at the February meeting. Following discussion, upon a motion duly made by Director Egitto, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board approved the removal of the holiday décor.

MANAGER MATTERS

None.

ENGINEER MATTERS

Booster Pump: Mr. Cotten noted that ByDesign, LLC is still waiting on a response from Xcel.

RECORD OF PROCEEDINGS

Detention Pond Insurance: Ms. Jones and Attorney Dykstra provided an update to the Board. They need to confirm that the detention ponds in the District were properly insured. The District has maintenance responsibility for the ponds, but does not own them. Attorney Dykstra noted the District would need an easement from the ponds' private property owners, giving the District the right to enter the property and maintain the area. Attorney Dykstra's office will determine each pond's ownership and determine the need for the District's insurance purposes. Discussion ensued. The Board directed Attorney Dykstra and Mr. Cotton to research the pond ownership and inform the group as to what they feel is the best course of action.

**LEGAL MATTERS –
ATTORNEY REPORT**

COLT Newly Formed URA and Board Representation: Attorney Dykstra reviewed with the Board, noting this would have little to no effect on the District. Discussion ensued.

Legislative Update: Attorney Dykstra provided a legislative update to the Board.

**DIRECTOR
MATTERS**

None.

OTHER BUSINESS

Quorum for Next Meeting – February 19, 2024 at 11:30 a.m.: A quorum will be confirmed for the February 19, 2024 meeting a couple weeks prior.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Egitto adjourned the meeting at 12:27 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

OMNIPARK METROPOLITAN DISTRICT
FINANCIAL STATEMENTS
DECEMBER 31, 2023

**Omnipark Metro District
Balance Sheet - Governmental Funds
December 31, 2023**

	General	Total
Assets		
Checking Account	\$ 6,822.00	\$ 6,822.00
Colotrust	1,003,892.91	1,003,892.91
Receivable from County Treasurer	2,410.13	2,410.13
Property Tax Receivable	389,553.00	389,553.00
Prepaid Insurance	16,201.00	16,201.00
Total Assets	\$ 1,418,879.04	\$ 1,418,879.04
 Liabilities		
Accounts Payable	\$ 8,053.05	\$ 8,053.05
Total Liabilities	8,053.05	8,053.05
 Deferred Inflows of Resources		
Deferred Property Tax	389,553.00	389,553.00
Total Deferred Inflows of Resources	389,553.00	389,553.00
 Fund Balances	1,021,272.99	1,021,272.99
 Liabilities and Fund Balances	\$ 1,418,879.04	\$ 1,418,879.04

Omnipark Metro District
General Fund Statement of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending December 31, 2023

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues			
Property taxes	\$ 401,848.00	\$ 399,052.67	\$ 2,795.33
Specific ownership taxes	36,166.00	37,265.13	(1,099.13)
Interest income	32,000.00	51,131.70	(19,131.70)
In-lieu income	18,400.00	19,293.51	(893.51)
Total Revenue	<u>488,414.00</u>	<u>506,743.01</u>	<u>(18,329.01)</u>
Expenditures			
Accounting	29,000.00	31,238.64	(2,238.64)
County Treasurer's fee	6,028.00	5,977.71	50.29
Directors' fees	2,400.00	2,015.30	384.70
Dues and membership	1,500.00	2,325.38	(825.38)
Insurance	15,000.00	16,198.00	(1,198.00)
District management	54,000.00	42,024.57	11,975.43
Legal	28,000.00	29,736.86	(1,736.86)
Miscellaneous	11,812.00	451.23	11,360.77
Election	2,000.00	966.52	1,033.48
Repairs and maintenance-Landscape	33,000.00	27,437.05	5,562.95
Engineering	10,000.00	2,722.50	7,277.50
Landscaping - maintenance contract	107,100.00	107,100.00	-
Landscaping - tree and plant maintenance	48,660.00	28,260.12	20,399.88
Seasonal lighting	14,500.00	3,225.00	11,275.00
Detention pond repair and maintenance	28,000.00	-	28,000.00
Irrigation-Water	35,000.00	25,992.20	9,007.80
Irrigation- Utilities	4,000.00	3,660.24	339.76
Total Expenditures	<u>430,000.00</u>	<u>329,331.32</u>	<u>100,668.68</u>
Other Financing Sources (Uses)			
Transfers to other fund	(100,000.00)	(1,500.00)	(98,500.00)
Total Other Financing Sources (Uses)	<u>(100,000.00)</u>	<u>(1,500.00)</u>	<u>(98,500.00)</u>
Net Change in Fund Balances	(41,586.00)	175,911.69	(217,497.69)
Fund Balance - Beginning	821,092.00	845,361.30	(24,269.30)
Fund Balance - Ending	<u>\$ 779,506.00</u>	<u>\$ 1,021,272.99</u>	<u>\$ (241,766.99)</u>

SUPPLEMENTARY INFORMATION

Omnipark Metro District
Capital Projects Fund Schedule of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending December 31, 2023

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Expenditures			
Capital outlay	100,000.00	1,500.00	98,500.00
Total Expenditures	<u>100,000.00</u>	<u>1,500.00</u>	<u>98,500.00</u>
Other Financing Sources (Uses)			
Transfers from other funds	100,000.00	1,500.00	98,500.00
Total Other Financing Sources (Uses)	<u>100,000.00</u>	<u>1,500.00</u>	<u>98,500.00</u>
Fund Balance - Beginning	-	-	-
Fund Balance - Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances – governmental funds have been omitted.

OMNIPARK METROPOLITAN DISTRICT
Schedule of Cash Position
December 31, 2023
Updated as of February 13, 2024

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
<u>1st Bank - Checking Account</u>			
Balance as of 12/31/2023	\$ 6,822.00	\$ -	\$ 6,822.00
Subsequent activities:			
01/11/2024 - Director's Fees	(215.30)	-	(215.30)
01/12/2024 - Transfer from CT	5,000.00	-	5,000.00
01/17/2024 - Denver Water Autopay	(339.56)	-	(339.56)
01/24/2024 - Xcel Energy Autopay	(372.82)	-	(372.82)
01/30/2024 - Check 1133-1136	(4,737.45)	-	(4,737.45)
<i>Anticipated Activity</i>			
<i>Anticipated Denver Water Autopay</i>	(315.35)	-	(315.35)
<i>Anticipated Xcel Energy Autopay</i>	(331.80)	-	(331.80)
<i>Anticipated Vouchers Payable</i>	(7,918.89)	-	(7,918.89)
<i>Anticipated Directors' Fees</i>	(215.30)	-	(215.30)
<i>Anticipated CLA Invoice</i>	(8,618.73)	-	(8,618.73)
<i>Anticipated Transfer from Colotrust</i>	15,000.00	-	15,000.00
<i>Anticipated Balance</i>	<u>3,756.80</u>	<u>-</u>	<u>3,756.80</u>
<u>Colotrust - Plus</u>			
Balance as of 12/31/2023	1,003,892.91	-	1,003,892.91
Subsequent activities:			
01/10/2024 - Property Tax - December	2,410.13	-	2,410.13
01/12/2024 - Transfer to 1st Bank	(5,000.00)	-	(5,000.00)
01/31/2024 - Interest income	4,727.55	-	4,727.55
02/09/2024 - Property Tax - January	2,785.36	-	2,785.36
<i>Anticipated Activity</i>			
<i>Anticipated Transfer to 1st Bank</i>	(15,000.00)	-	(15,000.00)
<i>Anticipated Balance</i>	<u>993,815.95</u>	<u>-</u>	<u>993,815.95</u>
<i>Anticipated Balances</i>	<u>\$ 997,572.75</u>	<u>-</u>	<u>\$ 997,572.75</u>

Yield information: (as of 01/31/24)

Colotrust Plus - 5.5560%

**OMNIPARK METROPOLITAN DISTRICT
Property Taxes Reconciliation
2023**

	Current Year							Prior Year				
	Property Taxes	Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	Due to/from County	Net Amount Received	% of Total Property Taxes Received		Total Cash Received	% of Total Property Taxes Received	
								Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 8,400.39	\$ -	\$ 3,034.51	\$ -	\$ (125.99)	-	\$ 11,308.91	2.09%	2.09%	\$ 2,865.77	0.00%	0.00%
February	124,792.35	(1,723.12)	3,195.36	(189.54)	(1,846.04)	-	124,229.01	30.63%	32.72%	95,101.19	23.56%	23.56%
March	8,157.84	-	3,239.04	-	(122.38)	-	11,274.50	2.03%	34.75%	42,148.47	9.97%	33.53%
April	137,366.79	729.00	2,726.81	-	(2,060.52)	-	138,762.08	34.37%	69.11%	136,320.98	33.91%	67.44%
May	23,614.61	-	3,392.75	23.12	(354.56)	-	26,675.92	5.88%	74.99%	6,997.45	0.98%	68.41%
June	96,250.19	-	3,039.25	5.97	(1,443.85)	-	97,851.56	23.95%	98.94%	123,635.57	30.76%	99.17%
July	-	-	3,220.84	-	-	-	3,220.84	0.00%	98.94%	4,753.84	0.45%	99.62%
August	452.20	-	3,481.29	18.09	(7.04)	-	3,944.54	0.11%	99.05%	2,109.04	-0.46%	99.16%
September	-	-	3,036.43	-	-	-	3,036.43	0.00%	99.05%	2,839.90	0.00%	99.16%
October	1,090.25	-	3,207.33	65.42	(17.33)	-	4,345.67	0.27%	99.32%	2,964.16	0.00%	99.16%
November	-	-	3,281.39	-	-	-	3,281.39	0.00%	99.32%	2,819.37	0.00%	99.16%
December	-	-	2,410.13	-	-	-	2,410.13	0.00%	99.32%	2,530.73	0.00%	99.16%
Total	\$ 400,124.62	\$ (994.12)	\$ 37,265.13	\$ (76.94)	\$ (5,977.71)	\$ -	\$ 430,340.98	99.32%	99.32%	\$ 425,086.47	99.16%	99.16%

Taxes Levied	% of Levied	Property Taxes Collected	% Collected to Amount Levied
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Property Tax

General Fund	\$ 401,848.00	100.00%	\$ 399,130.50	99.32%
Total	\$ 401,848.00	100.00%	\$ 399,130.50	99.32%

Assessed Valuation	Mill Levy
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GF	\$ 57,406,810	7.000
Total	\$ 57,406,810	7.000

Specific Ownership Tax

General	\$ 36,166.00	100.00%	\$ 37,265.13	103.04%
Total	\$ 36,166.00	100.00%	\$ 37,265.13	103.04%

Treasurer's Fees

General Fund	\$ 6,028.00	100.00%	\$ 5,977.71	99.17%
Total	\$ 6,028.00	100.00%	\$ 5,977.71	99.17%

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances – governmental funds have been omitted.

OMNIPARK METROPOLITAN DISTRICT
Schedule of Cash Position
December 31, 2023
Updated as of February 13, 2024

	General Fund	Capital Projects Fund	Total
<u>1st Bank - Checking Account</u>			
Balance as of 12/31/2023	\$ 6,822.00	\$ -	\$ 6,822.00
Subsequent activities:			
01/11/2024 - Director's Fees	(215.30)	-	(215.30)
01/12/2024 - Transfer from CT	5,000.00	-	5,000.00
01/17/2024 - Denver Water Autopay	(339.56)	-	(339.56)
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<i>Anticipated Xcel Energy Autopay</i>	(331.80)	-	(331.80)
<i>Anticipated Vouchers Payable</i>	(7,918.89)	-	(7,918.89)
<i>Anticipated Directors' Fees</i>	(215.30)	-	(215.30)
<i>Anticipated CLA Invoice</i>	(8,618.73)	-	(8,618.73)
<i>Anticipated Transfer from Colostrust</i>	15,000.00	-	15,000.00
<i>Anticipated Balance</i>	<u>3,756.80</u>	<u>-</u>	<u>3,756.80</u>
<u>Colostrust - Plus</u>			
Balance as of 12/31/2023	1,003,892.91	-	1,003,892.91
Subsequent activities:			
01/10/2024 - Property Tax - December	2,410.13	-	2,410.13
01/12/2024 - Transfer to 1st Bank	(5,000.00)	-	(5,000.00)
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02/09/2024 - Property Tax - January	2,785.36	-	2,785.36
<i>Anticipated Activity</i>			
<i>Anticipated Transfer to 1st Bank</i>	(15,000.00)	-	(15,000.00)
<i>Anticipated Balance</i>	<u>993,815.95</u>	<u>-</u>	<u>993,815.95</u>
<i>Anticipated Balances</i>	<u>\$ 997,572.75</u>	<u>-</u>	<u>\$ 997,572.75</u>

Yield information: (as of 01/31/24)

Colostrust Plus - 5.5560%

Omnipark Metro District Cash Requested Report

Bill number	Date	Fund_ID	Account	Account title	Transaction amount
BrightView Landscape Services, Inc.					
5793621	01/12/2024	10	7582-70168-00001	Repairs and maintenance-Landscape	260.00
5806588	01/29/2024	10	7582-70168-00001	Repairs and maintenance-Landscape	260.00
8780662	01/30/2024	10	7588	Recreational expense	2,700.00
Sum for BrightView Landscape Services, Inc.					3,220.00
CliftonLarsonAllen LLP					
L241060460	01/31/2024	10	7440	District management	8,618.73
Sum for CliftonLarsonAllen LLP					8,618.73
Denver Water					
4303150000Jan24	01/25/2024	10	6503	Irrigation service fees	203.03
5357840000Jan24	01/25/2024	10	6503	Irrigation service fees	203.03
Sum for Denver Water					406.06
Spencer Fane LLP					
1254677	01/31/2024	10	7460	Legal	4,296.00
Sum for Spencer Fane LLP					4,296.00
Utility Notification Center of Colorado					
224010980	01/31/2024	10	7480	Miscellaneous	52.89
Sum for Utility Notification Center of Colorado					52.89
Wright Pest Control, Inc					
41692	01/24/2024	10	7585-70168-00002	Landscaping - tree and plant maintenance	350.00
Sum for Wright Pest Control, Inc					350.00
Xcel Energy					
862871027	01/29/2024	10	7701	Utilities	21.89
863120022	01/31/2024	10	7701	Utilities	309.91
Sum for Xcel Energy					331.80
Sum Total					17,275.48



**MONTHLY MAINTENANCE
FEBRUARY REPORT 2024**

Recipients
Board Members
Anna Jones
Mike Crespin

FOR: Omni Park Metropolitan District

SUBMITTED BY: Leigh DuFresne

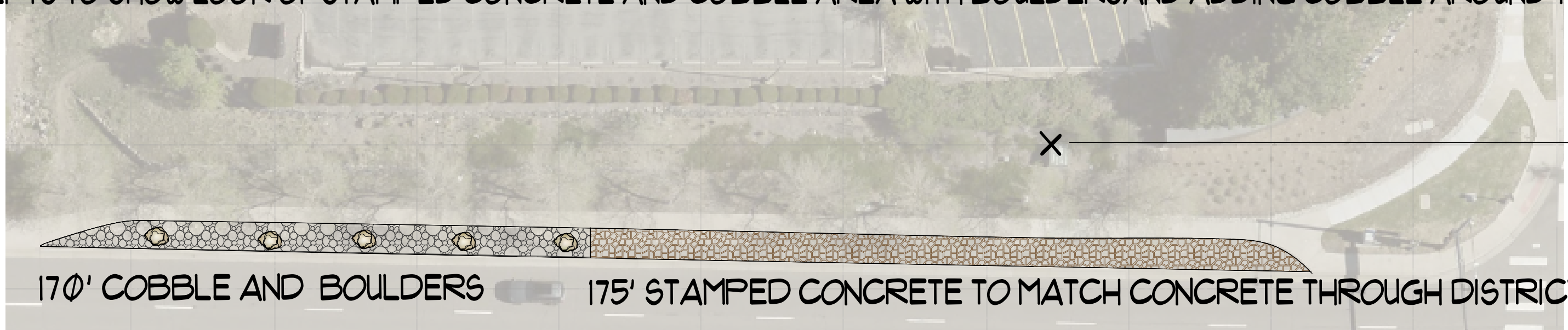
DATE: 2/13/24

REVIEW OF OPERATIONS

<u>General Services/ Updates:</u>	<p>Spring clean-up began 2/12 and is complete. We have cut back the grasses and perennials and cleaned up any remaining leaves. In the coming weeks we will start applying bed preemergent to rock and mulch areas.</p> <p>Turf fertilization and weed control will also be scheduled in the next few months.</p>
<u>Trees:</u>	<p>Tree watering is ongoing.</p>
<u>Irrigation:</u>	<p>Weather depending, the irrigation system will be activated in March/April.</p>
<u>Site Policing</u>	<p>Trash and debris cleanup is ongoing.</p>
<u>General Updates:</u>	<p>Concept to beautify Lincoln Ave landscaping is included for discussion.</p> <p>2024 Holiday light proposal is included.</p>



CONCEPTS TO SHOW LOOK OF STAMPED CONCRETE AND COBBLE AREA WITH BOULDERS AND ADDING COBBLE AROUND TREES



170' COBBLE AND BOULDERS

175' STAMPED CONCRETE TO MATCH CONCRETE THROUGH DISTRICT

CONCEPT TO BEAUTIFY AREA AROUND UTILITIES WITH BLUE MIST SPIREA AND DAYLILIES

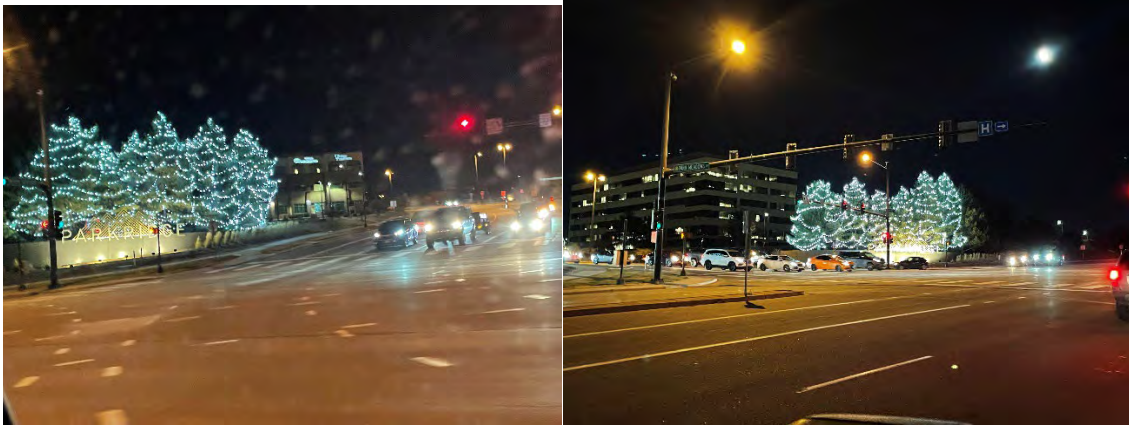


EXISTING CONCRETE IN DISTRICT





Holiday Lighting at Park Meadows Dr. and Lincoln Ave.



2/15/24

Lighting for the Northwest and Northeast corners of Park Meadows Dr. and Lincoln Ave. for the 2024 holiday season.

Lights are provided by the district.

This proposal is for the setup and take down of holiday lights in the trees.

Total cost: \$14,500.00 (not including unforeseen service calls)

Service calls to address problems such as burn outs and vandalism will be charged at a rate of \$250/hr.

Nonfunctioning lights, timers, and extension cords that need to be replaced will be charged @ 3X the cost of the lighting to acquire, setup, and add to the current system.

We will do our best to match the style of lights currently in use but cannot guarantee an exact match.

Lights will be put up in late November and taken down mid to late January (unless otherwise requested with plenty of notice).

Proposal



74 Rocky Cliff Road
Elizabeth, CO 80107

Proposal Date: 1/19/2024
Proposal #: 1587
Project:

Bill To:

C/O Clifton Larsen Allen
8390 E Crescent Parkway
Ste. 500
Greenwood Village, CO 80111

Description	Est. Hours/Qty.	Rate	Total
Omni Park 2024-25 Holiday Display Lincoln and Park Meadows Drive			
Holiday Lighting Tree Installation (per fft)	600	4.65	2,790.00
Lighting Removal (per fft)	600	1.25	750.00
Lift Rental (per event)	2	575.00	1,150.00
2023-24 Storage	1	575.00	575.00
<p>Note: Client owns all material including power supply cords, timers, C-9 Wire Strands and C-9 LED Bulb. All damaged product will be replaced and invoiced at a T&M rate if product is stored by anyone other than KC Land Designs Terms: 50% deposit October 1, 2024, balance at the time of installation</p>			
Total			\$5,265.00



BRISTOL BOTANICS INC

2024 Holiday Lighting Proposal

for

Parkridge Monuments

Presented to:
Rachel Alles

December 15, 2023

Parkridge Monuments
2024 Holiday Lighting Specifications
12/15/23

		<u>Unit</u>	<u>Extended</u>
Northwest	(All materials supplied by client)		\$0.00
Corner	Labor (installation & removal)		\$5,000.00
Northeast	(All materials supplied by client)		\$0.00
Corner	Labor (installation & removal)		\$5,000.00

Summary:

Material Lease	\$0.00
Sales Tax (7.50%)	\$0.00
Labor	\$10,000.00

Includes installation and removal

Total Project

\$10,000.00

50% deposit upon approval.

Balance due upon completion.

Proposal for Extra Work at OMNI PARK METRO DISTRICT

Property Name	OMNI PARK METRO DISTRICT	Contact	Anna Jones
Property Address	Park Meadows Drive and Lincoln Lonetree, CO 80124	To	Clifton Larson Allen LLP
		Billing Address	8390 E Crescent Pkwy Ste 300 GREENWOOD VILLAGE, CO 80111
Project Name	PROPOSAL - Holiday Lights Installation 2024		
Project Description	Holiday Lights Installation 2024		

Scope of Work

2024 Proposal to install holiday lights at both Monument signs on Park Meadows and Lincoln.

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Install Holiday Lights at Lincoln and Park Meadows Drive (East and West Monument Signs Trees)	\$6,000.00	\$6,000.00
1.00	LUMP SUM	Lift Rental	\$2,900.00	\$2,900.00
1.00	LUMP SUM	Misc. Materials, new bulbs, electrical tape, cords, timers. This is an allotment and can be lowered if not needed or potentially increase if there are larger issues with lights	\$350.00	\$350.00

For internal use only

SO# 8314928
JOB# 400407400
Service Line 130

Total Price \$9,250.00

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
2333 W Oxford Ave, Sheridan, CO 80110-4340 ph. (303) 761-9262 fax (303) 761-9023